

# WORKING PARENT ENTITLEMENTS



FROM SEPTEMBER 2024, WORKING PARENTS OF CHILDREN AGED FROM 9 MONTHS OLD MAY BE ABLE TO ACCESS A FUNDED CHILDCARE PLACE

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- up to 15 hours a week
- 38 weeks a year



## WORKING PARENTS MAY BE ENTITLED TO 15 HOURS PER WEEK FROM SEPTEMBER 2024, RISING TO 30 HOURS PER WEEK IN SEPTEMBER 2025, IF YOU ARE:

- A two-parent family, both working and each earning the equivalent of 16 hours per week paid at the national minimum or living wage
- Each earning less than £100,000 per year

OR

- A single parent, working and earning the equivalent of 16 hours per week paid at the national minimum or living wage
- Earning less than £100,000 per year

## IMMIGRATION STATUS:

To be eligible for the funded childcare, you must have a National Insurance Number and at least one of the following:

- British or Irish citizenship
- Settled or pre-settled status, or have applied and waiting for a decision
- Permission to access public funds, as show on your UK Residence Card

If you have a partner, they must also have a National Insurance number.

## WHEN WILL MY CHILD BE ELIGIBLE?

Children usually have a funded entitlement place from the start of the school term after they turn 9 months old.

CHILDREN TURNING 9 MONTHS OLD BETWEEN:	FUNDED PLACES START FROM:
1st January and 31st March	The start of the <b>Summer Term</b> following the date of turning 9 months old
1st April and 31st August	The start of the <b>Autumn Term</b> following the date of turning 9 months old
1st September and 31st December	The start of the <b>Spring Term</b> following the date of turning 9 months old

**A valid eligibility code from HMRC will be required.**

## HOW TO APPLY:

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Working parents must apply online for their eligibility code via HMRC at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

or using the QR Code :



- You must apply the term before you want the place to start
- If you are successful, HMRC will issue you with an eligibility code through your secure account which you must give to your Early Years Provider
- Your Early Years Provider will check your code is valid. You can then reserve your place for the following term. The eligibility code must have a validity start date on or before the following dates:
  - **Autumn Term:** a validity start date on or before 31st August
  - **Spring Term:** a validity start date on or before 31st December
  - **Summer Term:** a validity start date on or before 31st March
- You must reconfirm your eligibility every 3 months by logging into your secure account. You will be reminded by HMRC 4 weeks before the deadline

## HOW DO I CLAIM THE WORKING PARENT ENTITLEMENT?

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The Early Years Entitlement funding is paid directly to the Early Years Provider your child attends. They will claim the funding on your behalf when you complete a Parent/Guardian Declaration Form (PDF) with them.



## EARLY YEARS PUPIL PREMIUM

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The Early Years Pupil Premium (EYPP) is additional funding that can be claimed by Early Years Providers who have children where parents are in receipt of one of the qualifying benefits or credits or one of the other qualifying criteria is met.

A child will be eligible for the Early Years Pupil Premium (EYPP) if their parents are in receipt of one of the following benefits or credits:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance.
- Support under Part VI of the Immigration and Asylum Act 1999.
- The guaranteed element of State Pension Credit.
- Child Tax Credit, but not Working Tax Credit, with an annual gross income of no more than £16,190.
- Working Tax Credit run-on – paid for 4 weeks after parents stop qualifying for Working Tax Credit.
- Universal Credit with an annual net household income equivalent to and not exceeding £7,400, assessed on up to three most recent Universal Credit assessment periods.

### OR THE CHILD HAS:

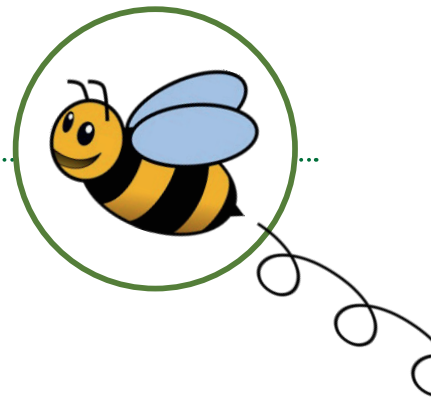
- Been Looked After by the local authority for at least one day
- Been Adopted from care
- Left care through Special Guardianship
- A child arrangement order

## HOW TO CLAIM

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To claim for the Early Years Pupil Premium (EYPP), you must fully complete the EYPP application section on the Parent/Guardian Declaration Form (PDF) given to you by your Early Years Provider.





## DISABILITY ACCESS FUND

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Children may be eligible for Disability Access Fund (DAF), if they meet the following criteria:

- The child is in receipt of Disability Living Allowance (DLA)

### AND

- The child receives the Early Years Entitlement funding

## HOW TO CLAIM

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To claim for the Disability Access Fund (DAF), you must fully complete the DAF application section on the Parent/Guardian Declaration Form (PDF) given to you by your Early Years Provider.

## FAQS:

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### ➤ CHARGES

The Early Years Entitlements are intended to deliver 15 hours a week, or 30 hours a week from September 2025, of funded, high quality, flexible childcare. Parents may be charged fees for meals, other consumables, additional hours or additional services.

### ➤ CAN I CLAIM THE EARLY YEARS ENTITLEMENT AT MORE THAN ONE EARLY YEARS PROVIDER?

Yes, up to a maximum of 2 sites in one day.

### ➤ CAN I CHANGE SETTINGS?

Funding will normally be paid for the whole term to the provider the child attends on Headcount day. If your child moves before or after the Headcount day, you will need to speak to your Early Years Provider to find out if they will agree to move any funding to the other provider.

For more information about childcare providers in Warwickshire please contact the Family Information Service on:  
0800 408 1558 or [www.warwickshire.gov.uk/fis](http://www.warwickshire.gov.uk/fis)

For general funding enquiries please contact the Early Years Entitlements Team on:  
01926 742233 or [www.warwickshire.gov.uk/childcarecosts](http://www.warwickshire.gov.uk/childcarecosts)

For eligibility and online application enquiries for the working parent entitlements please contact:  
HMRC's Customer Interaction Centre on 0300 123 4097 or  
[www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

April 2024

